



Govt. of West Bengal
Directorate of Vocational Education & Training
Karigari Bhawan
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Memo. No. 401 -VET/2020-21

Dated, Kolkata, 22nd January, 2021

Notice for updating change of HoI for operational VTCs in iOSMS Portal

This Notice is applicable for those present HoIs whose Name and Contact No. are still not entered in iOSMS Portal.


It has been observed that Head of the Institutions of Grantee VTCs are being changed from time to time which is a routine matter, but they are facing difficulties to enter their Name and Contact No. etc. in iOSMS Portal.

Accordingly, it has been decided to update readily by receiving the following document of New HoI as follows, if required, in iOSMS Portal.

1. Name of the present HoI (In Block Letters) :
2. Contact No. :
3. Email id of present HoI :
4. Name of the VTC :
5. VTC Code :
6. Proof of taking over the charge of HoI to be enclosed.

The above information must be sent after scanning Signed copy with Seal.

Please send through our mail id wbdvet@gmail.com.



Director of Vocational Education & Training,
West Bengal

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Copy forwarded for information and necessary action to :-

1. District Officer, 06 Regional Offices of DVET - to intimate the VTCs
2. Official of DVET - to upload in iOSMS Portal Notice Board
3. Sri Sourav Manna, Web Developer , NIC


Director of Vocational Education & Training,
West Bengal