



**Govt. of West Bengal**  
**Directorate of Vocational Education & Training**  
**Karigari Bhawan**

Memo. No. 78 -VET/2021-2022

Dated , Kolkata, 19<sup>th</sup> June, 2021

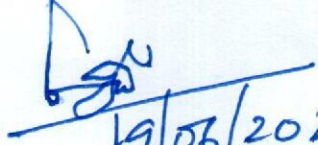
**NOTICE FOR HOI OF RUNNING H.S. VOCATIONAL COURSE(S) TO SUBMIT UC i/c/w  
FINANCIAL ASSISTANCE PROVIDED TO H.S. VOCATIONAL CLASS XII REGULAR  
STUDENTS IN F.Y. 2020-2021 FOR PROCUREMENT OF SMART PHONE / TAB COMPUTER**

It has been known to all HoI of running H.S. Vocational Courses that as per desire of H'ble CM, West Bengal, the Financial Assistance has been provided to H.S. Vocational Class XII Regular Students in F.Y. 2020-2021 @ Rs. 10000/- each for procurement of Smart Phone / Tab Computer.

Accordingly, the said students under your control has received the fund. Please collate the information from the said students and submit the Utilization Certificate in the prescribed format (attached).

The filled up Utilization Certificate with your Signature and Seal must be scanned and sent to the mail id : [adddvet2020@gmail.com](mailto:adddvet2020@gmail.com) positively **within 05.07.2021**.

Cooperation from all HoI of the said VTCs is earnestly solicited.


  
19/06/2021  
**Director of Vocational Education & Training,  
West Bengal**

Memo. No. 78/1(6) -VET/2021-2022

Dated , Kolkata, 19<sup>th</sup> June, 2021

Copy forwarded for information and necessary action to :-

1. Joint Secretary, TET&SD Department.
2. Principal / OIC - 20 Nodal Polytechnics - to inform the VTCs for strict compliance
3. The District Officer (06 Regional Offices) of DVET- requested to be in touch with the Nodal Officers .
4. Assistant Director (A/Cs), Directorate of Vocational Education & Training
5. Head of the VTCs running H.S. Vocational Courses - to download the Notice and UC format from the Notice Board of iOSMS Portal.
6. Mr Aniket Dutta, Official of DVET to upload the Notice in iOSMS Portal..

  
19/06/2021  
**Director of Vocational Education & Training,  
West Bengal**

**Utilization Certificate Format in connection with Financial Assistance as grant provided to the HS Vocational Class XII regular students - in F.Y. 2020-2021 for procurement of Smart Phone / Tab Computer**

Certified that Total Rs. \*..... has been received by the Class XII Regular Students of H.S. (Vocational) Course(s) of ..... (Name of the School), VTC Code ..... as Financial Assistance (as Grant) provided to the H.S. (Vocational) Class XII regular students - in F.Y. 2020-2021 for procurement of Smart Phone / Tab Computer as follows :

Total Grant Received = Rs. 10000/- per student X no. of Students received the Grant

= Rs. .... \*

“Certified that I am satisfied myself that the conditions on which the Grant-in-aid was sanctioned have been duly fulfilled. I have exercised the following check to verify the proper utilization of the money for the purpose it was sanctioned”

**Kinds of check exercised :**

1. Vouchers from the concerned Students

**Seal of the Institution**

**Signature of the HoI with Seal**