



West Bengal State Council of Technical and Vocational Education and Skill Development

(A Statutory Body under West Bengal Act XXVI of 2013)

[Erstwhile West Bengal State Council of Vocational Education & Training]

Karigori Bhavan, 5th Floor, Plot-B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

L- (033) 2324-7728(Academic)/2324-7566(Examination)/2324-7564(Online Requisition)/2324-7565(Accounts)

No. SCTVSD-14014/1/2020-ACC OFFCR (WBSCTVESD)/2021-22/ 73

Dated: 30.06.2021

To : The Head of the Institution(HOI) of VTC running HS(V) Courses

NOTIFICATION

Sub : Online entry & submission of Class-XII Formative Theory Assessment Marks for the students who Enrolled for Higher Secondary (Voc.) Exam, 2021.

Ref: Memo No. SCTVESD-14014/1/2020-ACC OFFCR (WBSCTVESD)/2021-22/6, Date: 18.06.2021

Referring to the earlier notification, this is to inform all concerned **Head of Institutions**, that a web application Portal for online Entry of **Class-XII Formative Theory Assessment Marks** of all relevant subjects for the students who enrolled for HS(Voc.) Exam, 2021 will be live **on & from 01.07.2021 till 13.07.2021 up to 4:00 P.M.**

The web application Portal is hosted at <https://www.wbscvetpps.org.in/register>

You are requested to strictly follow the detail schedule as under:

SN	Activity	Date
1.	The duration for online entry & submission of Class-XII Formative Theory Assessment Marks all relevant subjects for the students [Regular/Casual/Continuing] who Enrolled for Higher Secondary (Voc.) Exam, 2021 who enrolled for HS (Voc.) Exam-2021 of class-XII. And to take printout of computer generated pre-filled Tabulation sheet/s of Class-XII Formative Theory Assessment Marks from the portal after completion of all entries.	From 30.06.2021 to 13.07.2021 [4.00 p.m.]

Two copies [i.e. **Council & Institute**] of printed pre-filled Tabulation sheets of **Class-XII Formative Theory Assessment Marks** duly signed by the respective teacher/instructor & counter signed by the HOIs are to be preserved by the HOI. One for submission to the **Nodal office** as per further notification of the Council & other for retaining as **Institute copy**. Any manual correction on filled-in marks sheet in any form will not be accepted.

The VTCs are requested to Log-in with their User-id & Password into URL <https://www.wbscvetpps.org.in/register> to get/download "**CLASS-XII, INSTRUCTION MANUAL – DETAIL STEPS OF ONLINE MARKS FILL UP PROCESS OF FORMATIVE THEORY ASSESSMENT MARKS OF HS(V), 2021 Class-XII**" which contains with relevant Screen Shots of step by step process.

In the portal the school is to fill up the Full Marks of Formative Theory Assessment in each subject in the box provided for it & out of which actual Marks obtained by the students are to be filled in the marks column against each student. The HOI is strictly instructed to personally check each Theory Marks obtained by the student w.r.t. Full Marks of Formative Theory Assessment of each subject



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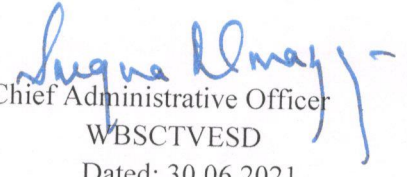
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against the Name & Registration/Roll no. of the students mentioned in the marks foils for online marks entries, so that no mistake may take place during entry of Theory Assessment Marks against the students.

Any queries may be mailed at wbscvetexam@gmail.com or may call at Exam.Section (033-2340 3671/23247564) of the Council or 9836446265/9433660423.

Thanking You,

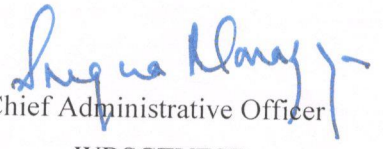
Yours faithfully,


Chief Administrative Officer
WBSCTVESD
Dated: 30.06.2021

No. SCTVSD-14014/1/2020-ACC OFFCR (WBSCTVESD)/2021-22/ 73

Copy forwarded for information to:

- 1) Chairperson, WBSCTVESD
- 2) Director of Vocational Education & Training, Govt. of W.B.
- 3) Administrative Officer (R), WBSCTVESD(VE)
- 4) Principal/OIC/Nodal Officer of nodal centre to take necessary action to monitor so that the marks fill up process is completed as per schedule.
- 5) Examination Section/ WBSCTVESD(VE)


Chief Administrative Officer
WBSCTVESD