



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)  
Department of Technical Education, Training & Skill Development, Government of West Bengal  
Karigari Bhavan, 4<sup>th</sup> & 5<sup>th</sup> Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

Memo No.SCTVSD-15012/3/2020-AO (WBSCTVESD)-WBSCTVESD/2021-22: 274

Dated: 03.09.2021

**Notification**

**To: The All Head of the Institutions (VTCs) running (X+2) Level Higher secondary (Vocational)**

**Courses**

Sub: Admission at class-XI of Higher Secondary (Vocational) courses running at Vocational Training Centres (VTC) for the session 2021-22.

All concerned Head of the Institutions (HOI) of Vocational Training Centres (VTC), which are affiliated under this Council for conducting Higher Secondary (Vocational) courses, are requested to take appropriate initiative for admission of students at class-XI of Higher Secondary (Vocational) courses in the session 2021-22 with the following manner :-

1. Admission of students provisionally at class-XI of Higher Secondary (Vocational) Courses should be done strictly following the existing admission regulation of the Council.
2. Before admission, the guardians / students are to be properly counselled in terms of selection / choice of discipline (i.e. Engineering & Technology / Agriculture / Home Science / Business & Commerce) as well as Vocational Paper available to be taught in the concerned Vocational Training Centres.
3. Admission process will be commencing immediately and to be completed by 18<sup>th</sup> September, 2021 for which all HOIs are requested to take necessary initiative for awareness & wide circulation of the admission notification to all concerned.
4. From 2021-23 Higher Secondary Vocational Batch, syllabus for all vocational papers under all disciplines i.e. Engineering and Technology, Agriculture, Business Studies and Home Science have been aligned to NSQF level with detailed outcome skill and skill assessment criteria.
5. Every vocational paper, aligned to NSQF level, has been assigned a job role wise qualification file. Title of such qualification files and new codes vis-a-vis existing vocational papers and codes are given in **Annexure I**. While registering the students the schools have to be careful in using the **NEW CODE** of qualification file. More details on such qualification files will be published later.
6. Starting from admission in class XI in 2021-2022 academic session and leading to Higher Secondary (Vocational) Examination 2023, students will get dual certification after

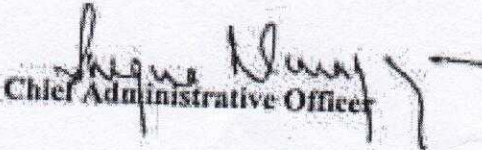
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completion of class XII- (i) Higher Secondary (Vocational) and (ii) Skill Certificate of relevant qualification title / job role.

7. All new admissions and readmission in class XI in 2021-22 academic session will come under this notification.
8. To meet the possible increased demand of vocational learning, maximum student strength per class may be increased by 20% for the academic session of 2021-22. (i.e. for existing maximum class strength of 30, maximum 36 students may be admitted in a class for 2021-22 academic session.)
9. The VTCs will have to ensure that there is at least one teacher / instructor available in the vocational discipline / group in which the VTCs wish to admit the students.
10. The details of the Vocational Teachers along with the other details as required have to be uploaded in Council's website as per Notification to be issued later.
11. However, so as not to close all the VTCs without relevant Vocational Faculty an alternative approach has been thought of for the time being. For schools teaching vocational groups under Engineering & Technology discipline schools have to tag the students to the nearest ITI/Polytechnic where similar courses are taught. Students have to be taken to these ITIs/ Polytechnics once in 15 days for both short training and workshop experience.
12. Similar exercise may also be considered for Agriculture disciplines where students can be tagged to the KVKs.
13. The HoI is to share the list of all such ITIs/Polytechnics/KVKs to which the students are being tagged with the Nodal Officer and the Council so that the system can be smoothened, schedule of visit is finalised and the respective Institutes can be formally tied up.
14. All Covid-19 protocols and guidelines issued by the State Government from time to time must be maintained during the admission procedure.
15. For all the cases the school has to deliver quality education to all students throughout the session under Covid situation. Guidelines for this will be published at a later date.

This Order takes immediate effect.

  
Chief Administrative Officer

Enclosed: Annexure I