



Govt. of West Bengal  
Directorate of Vocational Education & Training  
Action Area: III, Plot: B-7, New Town, Rajarhat, Kolkata-700160  
E-mail: [wbdvet@gmail.com](mailto:wbdvet@gmail.com)

Memo No.....VET/2022-23

Date: 27.01.2023

**Notice to submit online Requisition of recurring grant for the period July, 2022 to September, 2022 in iOSMS Portal**

In connection with above, this is to inform that submission of requisition for recurring grant including the cost of Training materials for students through online in iOSMS Portal by VTCs may be done as per following schedule:

Sl No.	Activity	Period
1	Submission of online Requisition of Recurring grant for the period July, 2022 to September, 2022.	28.01.2023 to 04.02.2023

The respective Regional Officers are advised to intimate Head of the concerned VTCs for taking necessary action without fail.

**It is specially requested to utilize the "Cost of Training Materials" component of the recurring grant exclusively for that purpose. Procurement Bill/Vouchers should be kept in record for any time verification by the competent authority.**

*Biplab Kumar Ray*  
27/01.2023

Director-in-Charge  
Directorate of Vocational Education & Training  
West Bengal

Copy forwarded for information and necessary action to:-

1. Additional Secretary to the Govt. of W.B., Deptt. of TET & SD.
2. Six (6) District Officers of Regional Offices, DVET.
3. Asst. Director (A/Cs), DVET, WB.
4. HoI of VTCs ..... advised to download from Notice Board of iOSMS Portal.
5. NIC Cell, DVET

*Biplab Kumar Ray*  
27.01.2023

Director-in-Charge  
Directorate of Vocational Education & Training  
West Bengal