



Govt. of West Bengal
Directorate of Vocational Education & Training
Action Area : III, Plot : B-7 , New Town, Rajarhat, Kolkata-700160
E-mail : wbdvet@gmail.com

Memo no. 01 -VET/2023-24

Dated: 06.04.2023

**Notice for Online Submission of Requisition of Monthly Remuneration of VTCs
Teachers/Instructors for The Month of April, 2023 through iOSMS Portal**

This is to inform Head of all the concerned running and affiliated to the W.B.S.C.T.V.E. & S.D. (AY 2022-23) grantee VTCs that they ought to submit ONLINE requisition for remuneration of Teachers/Instructors through iOSMS Portal for the month of April, 2023, in compliance with the G.O. I/122829/2021 dated 25.02.2021 as per schedule below:

| Activity | Period |
|--|-----------------------------|
| Submission of online Remuneration Requisition by HoI of the grantee and affiliated VTCs | 10.04.2023 to 17.04.2023 |
| Forwarding online Requisition by Respective Nodal Polytechnic to concerned Regional Office | Up to 18.04.2023(1:00 P.M.) |
| Forwarding online Requisition by concerned Regional Office to D.V.E.& T. | Up to 19.04.2023 |

N.B.: No need to send hard copy generated after submission of remuneration requisition through iOSMS Portal. This should be kept under custody of HoI for records.

Biplab Kumar Ray

Director-in-Charge

Directorate of Vocational Education & Training
West Bengal

Copy forwarded for information and necessary action to:

1. Additional Secretary, TET&SD Department, Govt. of West Bengal
2. Principal/PIC & Nodal Officer-20 Nodal Polytechnics
3. District Officers of six (6) Regional Offices
4. Assistant Director (A/Cs), DVE&T, W.B.
6. NIC Cell, DVET
7. Head of the VTCs-Requested to view Notice Board of iOSMS Portal and taking necessary action.

Biplab Kumar Ray

Director-in-Charge

Directorate of Vocational Education & Training
West Bengal