



Govt. of West Bengal
 Directorate of Vocational Education & Training
 KarigariBhawan
 B-7, Action Area-III, New Town, Kolkata-700160

13-05-2024

Notice

Subject: Submission of requisitions for recurring grant for the month of April,2024 and monthly remuneration of VTC Teachers/Instructors for the month of May,2024 through i-OSMS Portal by grantee VTCs.

In compliance with the G.O. 186-TET(Poly)/5B-6/06(Pt.)dt. 15/03/2010 and I/122829/2021 dated 25.02.2021, this is to inform that submission of requisitions through i-OSMS Portal is scheduled as shown the following table:

Sl no.	Activity	Period of submission
1.	Submission of Recurring Grant REQUISITION for the month of April,2024 for the F.Y. 2024-25 through i-OSMS Portal	16/05/2024 to 27/05/2024
2.	Submission of online Remuneration Requisition of Teachers/Instructors for the month of May,2024 by HoI of the grantee and affiliated VTCs	16/05/2024 to 27/05/2024
3.	Forward online both recurring grant requisition & Teachers/Instructors remuneration requisition by respective Nodal Polytechnic to Regional Office	28/05/2024 upto 2 p.m.
4.	Forward online both recurring grant requisition & Teachers/Instructors remuneration requisition by respective Regional Office to DVET	28/05/2024

The steps are summarized below: 1. Successful submission and approval of pending U.C. 2. Submission of Recurring Grant requisition and 3. Submission of remuneration requisition of teachers/instructors

If any problem/query related to Teachers/Instructors remuneration & Recurring Grant requisition, please visit/write a mail to the concerned District NODAL Office mentioning the problem.

If any problem regarding i-OSMS operation s/w /Technical please mail to **support.vociosms-wb@gov.in** (this is a no response mail) immediately and for others problem, please mail to **wbdvet@gmail.com**

[Signature]
 Director of Vocational Education and Training
 West Bengal

Copy Forwarded for information and necessary action to –

1. District Officer of 06 Regional Offices, under D.V.E&T., West Bengal
2. Nodal Officers of 20 Nodal Polytechnic under D.V.E.&T., West Bengal
3. HoI of VTCs.....advised to download from Notice Board of i-OSMS Portal
4. Grants & Report Management (GRM) Cell of DVET.
5. Assistant Director (A& A),D.V.E&T, W.B.
6. Establishment section.

[Signature]
 Director of Vocational Education and Training
 West Bengal