



**Govt. of West Bengal**

Directorate of Vocational Education & Training

Karigari Bhawan

B-7, Action Area-III, New Town, Kolkata-700160

31-07-2024

**NOTICE**

**Submission of Recurring Grant Utilization Certificate (U.C.) for the month of June,2024, Recurring Grant requisitions for the month of July,2024 and monthly remuneration of VTC Teachers/Instructors for the month of August,2024 through i-OSMS Portal by the affiliated VTCs.**

In compliance with the G.O. 186-TET(Poly)/5B-6/06(Pt.)dt. 15/03/2010 and I/122829/2021 dated 25.02.2021, this is to inform that submission of requisitions through i-OSMS Portal is scheduled as shown the following table:

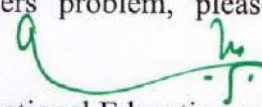
Sl no.	Activity	Period of submission
1.	Submission of Recurring Grant Utilization Certificate (U.C.) for the month of June,2024 of F.Y. 2024-25	03/08/2024 to 13/08/2024
2.	Submission of Recurring Grant REQUISITION for the month of July,2024 for the F.Y. 2024-25	06/08/2024 to 14/08/2024
3.	Submission of online Remuneration Requisition of Teachers/Instructors for the month of August,2024 by HoI of the affiliated VTCs	06/08/2024 to 14/08/2024
4.	Forward recurring grant U.C., requisition & Teachers/Instructors remuneration requisition to Regional Office by respective Nodal Polytechnic	On or before 16/08/2024
5.	Forward recurring grant U.C., requisition & Teachers/Instructors remuneration requisition to DVET by respective Regional Office	On or before 17/08/2024

The steps are summarized below:1. Successful submission and approval of pending U.C. 2. Submission of Recurring Grant requisition and 3. Submission of remuneration requisition of teachers/instructors. The operational manual is attached in annexure.

**Also note that those VTCs did not submit Teachers/Instructors remuneration for the month of July,2024 in time are requested to submit the T/I remuneration requisition in the month of August,2024 with late drawl for the month of July,2024 and the late drawl remuneration will be disbursed 2<sup>nd</sup> week of August,2024.**


If any problem/query related to Teachers/Instructors remuneration & Recurring Grant requisition, please visit/write a mail to the concerned District NODAL Office mentioning the problem.

If any problem regarding i-OSMS operation s/w /Technical please mail to **support.vociosms-wb@gov.in** (this is a noresponse mail) immediately and for others problem, please mail to **wbdvet@gmail.com**

  
Director of Vocational Education and Training  
West Bengal

Copy Forwarded for information and necessary action to –

1. District Officer of 06 Regional Offices, under D.V.E&T., West Bengal
2. Nodal Officers of 20 Nodal Polytechnic under D.V.E.&T., West Bengal
3. HoI of VTCs.....advised to download from Notice Board of i-OSMS Portal
4. Grants & Report Management (GRM) Cell of DVET.
5. Assistant Director (A& A),D.V.E&T, W.B.
6. Establishment section.

  
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