



**Govt. of West Bengal**  
 Directorate of Vocational Education & Training  
 KarigariBhawan  
 B-7, Action Area-III, New Town, Kolkata-700160

02-09-2024

**NOTICE**

**Submission of Recurring Grant Utilization Certificate (U.C.) for the month of July,2024, Recurring Grant requisition for the month of August,2024 and monthly remuneration of VTCTeachers/Instructors for the month of September,2024 through i-OSMS by the affiliated VTCs.**

In compliance with the G.O. 186-TET(Poly)/5B-6/06(Pt.)dt. 15/03/2010 and I/122829/2021 dated 25.02.2021, this is to inform that submission of requisitions through i-OSMS Portal is scheduled as shown the following table:

Sl no.	Activity	Period of submission
1.	Submission of Recurring Grant Utilization Certificate (U.C.) for the month of July,2024 of F.Y. 2024-25	06/09/2024 to 13/09/2024
2.	Submission of Recurring Grant REQUISITION for the month of August,2024 for the F.Y. 2024-25	06/09/2024 to 14/09/2024
3.	Submission of online Remuneration Requisition of Teachers/Instructors for the month of September,2024	06/09/2024 to 14/09/2024
4.	Forward recurring grant U.C., requisition & Teachers/Instructors remuneration requisition to Regional Office by respective Nodal Polytechnic	17/09/2024
5.	Forward recurring grant U.C., requisition & Teachers/Instructors remuneration requisition to DVET by respective Regional Office	18/09/2024

The steps are summarized below:1. Successful submission and approval of pending U.C. 2.Submission of Recurring Grant requisition and 3.Submission of remuneration requisition of Teachers/Instructors.

**Also note that those VTCs did not submit Teachers/Instructors remuneration for the month of August,2024 in time are requested to submit the T/I remuneration requisition in the month of September,2024 with late drawl for the month of August,2024 and the late drawl remuneration will be disburse 2<sup>nd</sup> week of September,2024.**

If any problem/query related to Teachers/Instructors remuneration & Recurring Grant requisition, please visit/write a mail to the concerned District NODAL Office mentioning the problem.

If any problem regarding i-OSMS operation s/w /Technical please mail to **support.vociosms-wb@gov.in** (this is a no response mail) immediately and for others problem, please mail to **wbdvet@gmail.com**

Director of Vocational Education and Training  
West Bengal

Copy Forwarded for information and necessary action to –

1. District Officer of 06 Regional Offices, under D.V.E&T., West Bengal
2. Nodal Officers of 20 Nodal Polytechnic under D.V.E.& T., West Bengal
3. Head of Institute (HoIs) of VTCs.....advised to download from Notice Board of i-OSMS Portal
4. Assistant Director (A& A),D.V.E & T, W.B.
5. Grants & Report Management (GRM) Cell of DVET.
6. Establishment section.

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