



Govt. of West Bengal
Directorate of Vocational Education & Training
Karigari Bhawan
 B-7, Action Area-III, New Town, Kolkata-700160

30-12-2024

NOTICE

Submission of Recurring Grant Utilization Certificate (U.C.) for the month of November,2024, Recurring Grant requisitions for the month of December,2024 and monthly remuneration of VTCs Teachers/Instructors for the month of January,2025 through i-OSMS portal by the affiliated VTCs.

In compliance with the G.O. 186-TET(Poly)/5B-6/06(Pt.)dt. 15/03/2010 and I/122829/2021 dated 25.02.2021, this is to inform that submission of requisitions through i-OSMS Portal is scheduled as shown the following table:

| Sl no. | Activity | Period of submission |
|--------|---|--------------------------------|
| 1. | Submission of Recurring Grant Utilization Certificate (U.C.) for the month of November,2024 of F.Y. 2024-25. | 06/01/2025 to 13/01/2025 |
| 2. | Submission of Recurring Grant REQUISITION for the month of December,2024 for the F.Y. 2024-25. | 06/01/2025 to 14/01/2025 |
| 3. | Submission of Remuneration Requisition of Teachers/Instructors for the month of January,2025. | 06/01/2025 to 14/01/2025 |
| 4. | Forward recurring grant Utilization Certificate (U.C.), recurring grant requisition & Teachers/Instructors remuneration requisition to Regional Office by respective Nodal Polytechnic. | 15/01/2025 |
| 5. | Forward recurring grant Utilization Certificate (U.C.), recurring grant requisition & Teachers/Instructors remuneration requisition to DVET by respective Regional Office. | 16/01/2025 |

The steps are summarized below:

1. Successful submission and approval of pending U.C.
2. Submission of Recurring Grant requisition and
3. Submission of remuneration requisition of teachers/instructors

Also, you are informed that the late drawl module in i-OSMS portal is open from Head quarter on request from HoI.

If any problem/query related to Teachers/Instructors remuneration & Recurring Grant requisition, please visit/write a mail to the concerned District NODAL Office mentioning the problem.

If any problem regarding i-OSMS operation s/w /Technical please mail to **support.vociosms-wb@gov.in** (this is a no response mail) immediately and for others problem, please mail to **wbdvet@gmail.com**.

Director of Vocational Education and Training
West Bengal

Copy Forwarded for information and necessary action to –

1. District Officer of 06 Regional Offices, under D.V.E&T., West Bengal
2. Nodal Officers of 20 Nodal Polytechnic under D.V.E.&T., West Bengal
3. HoI of VTCs.....advised to download from Notice Board of i-OSMS Portal
4. Grants & Report Management (GRM) Cell of DVET.
5. Assistant Director (A& A),D.V.E&T, W.B.
6. Establishment section.

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West Bengal