



Govt. of West Bengal
 Directorate of Vocational Education & Training
 Action Area: III, Plot: B-7, New Town, Rajarhat, Kolkata-700160
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19-03-2025

Notice for ONLINE Submission of EID BONUS requisition for Teachers/Instructors of VTCs through i-OSMS Portal

In compliance with the G.O. No. 1023-F(P2) dated :18/03/2025 of the Finance (Audit) Department, Govt. of West Bengal, Head of all the running and affiliated grantee VTCs (Accounting Year 2024-25) are requested to submit ONLINE requisition for EID BONUS in favour of Teachers/Instructors through i-OSMS Portal as per the following schedule:

Sl no.	Activity	Period
1.	Submission of online EID bonus Requisition by HoI of the grantee and affiliated VTCs	19/03/2025 to 22/03/2025
2.	Forwarding online EID bonus requisition of Teachers/Instructors by respective Nodal Polytechnic to Regional Office	22/03/2025
3.	Forwarding online EID bonus requisition of Teachers/Instructors by respective Regional Office to DVET	22/03/2025

However, Nodal Offices of the DVET which are not included in i-OSMS portal are requested to disburse the admissible adhoc EID bonus amount from the end of the Nodal Office. Disbursement should be made as early as possible before the festival of Id-UI-Fitre to the eligible incumbents from the Head of Account: 2203-00-800-00-013-02-00-V.

N.B.: No need to send hard copy generated after submission of EID requisition through i-OSMS Portal. This should be kept under custody of HoI for records.

Director of Vocational Education & Training
 West Bengal

Copy forwarded for information to :

1. District Officer of 06 Regional Offices under D.V.E. & T, W.B.
2. Principal/PIC & Nodal Offices 20 Nodal Polytechnics
3. Head of the VTCs- Requested to view Notice Board of i-OSMS Portal and taking necessary action.
4. Grants & Report Management (GRM) Cell of DVET.
5. Assistant Director /(A&A), D.V.E.&T.,W.B.
6. The Establishment Cell, DVET

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